

Corporate & Scrutiny Management Committee Draft Work Plan 2012-13

Meeting Date	Work Programme
25 June 2012 @ 5:30pm	<ol style="list-style-type: none"> 1. Presentation on Welfare Reforms & Likely Impacts on Vulnerable Residents (David Walker) 2. Staff Sickness Review – Interim Report 3. Annual Overview & Scrutiny Report for 2011/12 4. Draft Workplan for 2012/13 (see list of scrutiny topics & suggested briefings below)
16 July 2012 @ 5:30pm	<ol style="list-style-type: none"> 1. Briefing on Customer Strategy & Suggested Scrutiny Topic on Customer Services (PS) 2. Briefing on Procurement Strategy & Suggested Topic on Procurement & Commissioning (TC) 3. Implementation Update on Outstanding Recommendations Arising from Previously Completed Scrutiny Reviews (PS)
10 September 2012 @ 5pm	<ol style="list-style-type: none"> 1. Briefing on Workforce Strategy 2012-15 & Update on iTrent. (PS) 2. Briefing on Innovation Strategy (IG) 3. Briefing on Community Engagement Strategy (SB)
12 November 2012 @ 5pm	
14 January 2013 @ 5pm	<ol style="list-style-type: none"> 1. Workforce Strategy 2012-15 Monitoring Report (PS)
11 March 2013 @ 5pm	
8 April 2013 @ 5pm	<ol style="list-style-type: none"> 1. Attendance of Deputy Leader & Cabinet Mbr for Corporate Services – End of Year Update 2. Draft Workplan for 2013/14 - Discussion re Possible Topics for Scrutiny Review in Coming Municipal Year
13 May 2013 @ 5pm	

Ongoing Scrutiny Review

- i. Staff Sickness Absence Review – reviewing staff sickness levels, specifically to identify ways of reducing sickness absence across the organisation. In order to update this Committee on the progress made on this review, the most recent interim report (dated 19 April 2012) has been presented elsewhere on this agenda.

Briefings Previously Requested by Effective Organisation Overview & Scrutiny Committee

The previous Effective Organisation Overview & Scrutiny Committee requested briefings on the following new corporate strategies:

- Customer (Pauline Stuchfield)
- Procurement (Tracey Carter)
- Workforce (Pauline Stuchfield)
- Innovation (Ian Graham)
- Community Engagement Strategy (Sally Burns)

NB: Note links between some of the new CYC Corporate Strategies and the scrutiny topics listed below

Topics Put Forward by Previous Effective Organisation Overview & Scrutiny Committee at Scrutiny Work Planning Event in May 2012

- i. **Customer Services – Provision of Information**
- ii. **Procurement & Commissioning**
- iii. **Financial & Economic Inclusion** - Addressing financial inclusion in the City forms an essential component of improving prospects and opportunities for local people - a commitment clearly articulated in the Council Plan. Definitions of Financial Inclusion are broad and far reaching, but there are essentially four key themes or areas of focus that would ensure all residents of York become financially included:
 - *Worklessness and Skills (including job creation and retention)* - Tackle financial and social exclusion by helping disadvantaged individuals move from benefits into sustainable employment and a living wage.

- *Debt and Credit* - Develop sustainable solutions to improve the financial capacity and capability of individuals and communities within the City, and reduce levels of debt.
- *Benefits Advice and Access to Finance* - Maximise financial entitlement - ensuring vulnerable residents are fully aware of welfare reform implications, and also have greater access to, and awareness of a range of financial services, tools and products.
- *Housing and Health* - Create financial support packages which enable individuals to access and maintain decent, affordable homes and enjoy good physical and mental health.

There are at present a plethora of agencies across the City offering advice and support around the above. By bringing partners and service providers together, it is imperative that CYC takes the lead in addressing the barriers to financial inclusion faced by residents across the City - effectively co-ordinating existing services and developing new ones to address gaps in provision. This will be undertaken in partnership with a cross-section of public, private and voluntary sector bodies, but will be firmly led and driven forward by City of York Council. It is also imperative that CYC aligns and co-ordinates its own approach to addressing financial inclusion in-house to ensure maximum impact on a Citywide scale.

Additional Topics Proposed At Scrutiny Work Planning Event in May 2012

- i. How to engage those who are disaffected from accessing Council services and don't know how to
- Proposed by Cllr Barnes (topic registration form attached)
- ii. Web casting council meetings – *In response to her new responsibilities for Civic & Democratic Services, the Deputy Leader has already asked Democratic Services to look at a range of improvements to ICT facilities in the Council Chamber. These include reviewing the options for webcasting Council meetings given the stated intent to continue to hold Full Council meetings in the Guildhall Chamber, after the move to West Offices. Arrangements have already been made to discuss options with two suppliers. The Committee may wish to request a fuller briefing once the outcome of these discussions is known.*
(Proposed by Cllr Alexander)